Plan Review Process

Applicant submits plans

Design Engineer revises plans & resubmits to Health Dept.

Checks for completeness, forwards to Review Engineer

Witnesses soils tests & other field observations

Reviews plans, replies in writing to Health Department

Edits letter and replies to Applicant

Forwards revised plans to Review Engineer

If plans are approvable, issues Approval Letter to Health Dept.

Approves plans & forwards them to Applicant

Grants Final Approval to constructed project.

Begins construction. Applicant’s Engineer inspects construction; forwards Letter of Completed Works (LCW) to Health Dept.